

## FINANCIAL INTELLIGENCE CHECK LIST:

### CREATING A BASIC FINANCIAL PROFILE

**The following points should be included where possible in a financial profile:**

#### **INDIVIDUALS:**

- Full name
- Date of birth
- Passport or other identity card numbers
- Addresses
  - Owned/rented? Payment arrangements and mortgage details
  - Utilities and other service information
- Vehicles owned/used
  - Estimated value
  - Outstanding loans or purchase agreements
- Bank accounts (own or joint), credit cards
  - Balance and turnover information
- E-money accounts
- Use of Money Remittance Networks or Mobile Money
- High value assets owned
  - Purchase details (outright or loan)
- Salary payments and tax declarations

#### **BUSINESSES:**

- Name and registration
- Registered offices and places of business
- Type of business activities carried out
- Business licenses held
- Owners, shareholders, directors and other figures who control the business
- Business bank accounts and credit cards
  - Balance and turnover information
- Property, land and other assets such as vehicles owned
- Tax declaration and business accounts